Please address this letter to your state governor and copy state officials responsible for vaccine distribution for the states in which you operate.

January **xx,** 2021

Dear **xx**:

On behalf of **xx apartment firm**, I write to thank you for your leadership during the COVID-19 crisis. As **[state]** continues to execute the COVID-19 vaccine distribution program, I respectfully request that priority be given to the apartment community property management staff and residential construction teams that provide homes for 40 million Americans.

We take seriously the responsibility to provide safe and secure apartment communities for our residents. Our property management staff has been critical to ensuring that residents living in our high-density apartment communities are protected from further spread of COVID-19. As these front-line workers continue to maintain service in these communities, it is crucial that they be protected from further exposure to COVID-19. For that reason, we urge that operations staff will be given priority as vaccines are distributed.

Further, as the nation continues to deal with housing affordability challenges, increasing the housing supply is more important than ever. Residential construction workers are essential to helping the country address the housing shortage. Ensuring that these workers have early access to the COVID-19 vaccine will ensure the continued production of needed housing.

In the Centers for Disease Control and Prevention (CDC) vaccine distribution guidelines, the CDC points to the Department of Homeland Security’s Cybersecurity and Infrastructure Security Agency’s (CISA) essential worker guidance. In *Essential Critical Infrastructure Workers Guidance Version 4.0*, released on March 28, 2020,CISArecognizes the necessary and important roles played by residential property management staff and housing construction workers. Further, the CDC Advisory Committee on Immunization’s *Updated Interim Recommendation for Allocation of COVID-19 Vaccine – United States, December 2020*, states “Essential worker sectors recommended for vaccination in Phase 1c include those in… shelter and housing (e.g., construction).” We encourage your administration to use this guidance as vaccines are distributed.

Thank you for all that you do to protect our citizens. As our nation continues to respond to the COVID- 19 outbreak, **[xx apartment firm]** stands ready to support your efforts to protect American families.

Sincerely,