



## **Process for Joining the State HFA LIHTC Data Transfer Standard Work Group**

- 1) Visit the Yahoo Group (the Group is named LIHTC-Data-Transfer) home page at: <http://groups.yahoo.com/group/LIHTC-Data-Transfer>
- 2) Click on “Join the Group” button
- 3) On the next screen, right-hand side, click on the words “Sign **Up**” (for a Yahoo ID; if you already have a Yahoo ID and password for other Yahoo groups you might belong to, you can just key them in below the “Sign Up” box)
- 4) Fill out the registration form and follow the process outlined by subsequent screens
- 5) Once you’re finished, an email verification notice will be sent to you by Yahoo, which you’ll have to open and click on to verify your registration, and then on of the Listserve Moderators will verify you as a new participant
- 6) The online registration usually takes about 5 to 10 minutes; verification from the Listserve Moderator usually occurs within 24 to 48 hours