

# Order Form: 2018 NMHC National Multifamily Industry Compensation Survey

## Please email or fax the completed order form to wtwusdata@willistowerswatson.com or +1 914 289 3201.

Products will be available online.

The "ship to" contact is the primary contact. The primary contact must be a permanent (not temporary) employee and is responsible for granting and revoking online access to other employees within your company.

Willis Towers Watson's surveys and the results of such surveys, including participation materials and related reports, are made available by local Willis Towers Watson affiliated companies. Following receipt of this order form, we will send an email confirming acceptance of your order and the applicable Willis Towers Watson affiliate that will be supplying the products and invoicing your company.

By submitting this order form, you confirm that you are authorized to order the product(s) selected on behalf of your company. Access to and use of the ordered product(s) are subject to the attached Data Services Terms and Conditions. Product fees are quoted exclusive of all taxes. Taxes will be added to product fees where applicable. Fees are not applicable to consulting firms.

Billing and order contact	
Your purchase order #:	_Date:
Company name:	
Your name:	Phone:
Your title:	
Email:	
Street address (no P. O. bo	x):
City:	State/Province:
ZIP/Postal code:	Country:
Ship to/Primary contact	(if different from billing section)
Your purchase order #:	Date:
Company name:	
Your name:	Phone:
Your title:	
Street address (no P. O. bo	x):
City:	State/Province:
ZIP/Postal code:	Country:
Tax exempt	Tax exempt ID #: ur tax exemption certificate with your order.

## **Online data delivery**

Features

- View, download and print reports.
- Export data in a variety of formats.
- Create peer groups by company name or characteristic.
- Customize report formats and content (e.g., select preferred percentiles and tailor report content, titles and labels).
- Combine jobs.
- View and compare your data to the market.

2018 NMHC National Multifamily Industry Compensation Survey	Fees
Participant report	□ \$700
Nonparticipant NMHC Member	□ \$1,800
Nonparticipant NMHC Nonmember	□ \$2,800

#### **Data Services Terms and Conditions**

Willis Towers Watson's surveys and the results of such surveys, including participation materials and related reports (collectively, "surveys") are made available by local Willis Towers Watson affiliated companies which are directly or indirectly controlled by Wills Towers Watson PLC (collectively referred to as "Willis Towers Watson" or the "Willis Towers Watson group") on the following terms and conditions.

Service Quality. Willis Towers Watson will collect relevant data and conduct the surveys with reasonable care. While Willis Towers Watson cannot be responsible for verifying the accuracy and completeness of each data submission, a Willis Towers Watson associate will review each data submission for overall reasonableness. Willis Towers Watson provides the surveys on an "as is" basis and does not provide a warranty or guarantee of any kind as to the accuracy or completeness of the surveys or the data or information contained therein. Survey results will be available only if there are sufficient participants in the applicable survey.

Intellectual Property Rights. Willis Towers Watson retains all intellectual property rights in the surveys. Unauthorized use or duplication without prior written permission from Willis Towers Watson is prohibited. You shall not refer to us or include any of our work product (including, without limitation, the surveys and the information they contain) in any shareholder communication or in any offering materials (or fairness opinion provided by your professional advisers) prepared in connection with the public offering or private placement of any security, unless otherwise agreed in writing.

Use of Surveys. You may use the surveys only within your own organization for internal human resources planning and may not modify, sell or transfer such surveys. Surveys may not be reproduced in employee newsletters or posted on your company's intranet. If you desire to share the surveys (in whole or in part) with a third party (including any entity controlling, controlled by, or under common control with your company, Willis Towers Watson's competitors and/or independent contractors working solely for your company), you must first obtain the written consent of Willis Towers Watson. Any use of the information contained in the surveys is not a substitute for seeking expert legal, consulting or other advice on the reasonableness or appropriateness of compensation and/or benefits levels and practices.

Limitation of Liability. The aggregate liability of Willis Towers Watson and its employees, directors, officers, agents and subcontractors (the "related persons") whether in contract, tort (including negligence), breach of statutory duty or otherwise for any losses relating to the surveys provided hereunder shall not exceed in aggregate the greater of (a) \$25,000 USD or (b) the total fees paid to Willis Towers Watson for the particular survey(s) and/or custom report(s) related to such survey(s), unless otherwise agreed in writing. Nothing in these terms shall exclude or limit the liability of Willis Towers Watson or our related persons in the case of: (a) death or personal injury resulting from Willis Towers Watson's or Willis Towers Watson's related person's negligence; (b) willful misconduct; (c) fraud; or (d) other liability to the extent that the same may not be excluded or limited as a matter of law. In no event shall Willis Towers Watson or any of our related persons be liable for any incidental, special, punitive, or consequential damages of any kind (including, without limitation, loss of income, loss of profits, or other pecuniary loss).

General. The validity and interpretation of these terms will be governed by the laws of the State of New York, United States of America, excluding its conflict of law rules. The parties submit to the exclusive jurisdiction of the State of New York, United States of America Courts to resolve any dispute between them, provided that Willis Towers Watson shall have the right to initiate proceedings in any court of competent jurisdiction in the event of breach of Willis Towers Watson's proprietary rights. The parties shereby waive any right they may have to demand a jury trial. These terms will apply to purchase orders generated by your company for survey results provided hereunder. In the event of a conflict or inconsistency between the terms and conditions of such purchase orders and these terms, these terms will prevail. Willis Towers Watson's normany access (via the internet) to Willis Towers Watson's online data delivery platform ("online platform". Separate, supplemental terms and conditions apply to use and access of the online platforms. You shall not assign or otherwise transfer any rights or obligations under these terms without Willis Towers Watson's prior written consent.

#### Participation Terms

By participating in Willis Towers Watson's surveys, you will be deemed to have agreed to the following participation terms on behalf of your company and you represent that you have authority to submit data As a participant, your company's name will be included on survey participant lists. Survey participants must submit data on a timely basis and provide an accurate and complete data submission, including completion of all sections of the participant materials (e.g., HR Policies & Practices ("HRP") sections, Benefits Design Practices ("BDP") sections, individual employee compensation data and long-term incentive information). Benefits and HRP data submitted may be used in current and future BDP and HRP surveys. Data may be submitted directly via the Willis Towers Watson portal hosted in the USA where such data will be stored. If your company's data submission is late or does not meet the requirements for a particular survey, Willis Towers Watson may, at its discretion, limit/deny access to such survey results. For select surveys, participants must submit executive data to purchase executive products, middle management, professional and support data to purchase non-executive products and industry-specific functions/disciplines/positions to purchase associated industry-specific survey products.

Confidentiality and Use of Data. Participant data submitted to the surveys will be held in confidence. Willis Towers Watson takes reasonable security precautions, including the same precautions Willis Towers Watson takes to protect its own confidential information, to prevent unauthorized access. Participant data will be used by Willis Towers Watson for purposes of creating aggregated compensation survey results and/or anonymized benefits survey results which are presented in a manner that protects individual company confidentiality. Willis Towers Watson reserves the right to use participant data in multiple surveys, where relevant, which may be available to participants and non-participants. Participant data and survey results may be used by Willis Towers Watson for training, quality assurance, research and development, general promotional activities such as trends analysis and consulting services (e.g., market/job pricings) that are provided to survey participants and other selected clients of Willis Towers Watson.

Data Protection. Willis Towers Watson may pass participant data, which may include individually identifiable information ("personal data"), within our global network of offices and affiliates (including the Willis Towers Watson Global Resource Center) and to subcontractors and providers of IT outsourcing who will be subject to appropriate data protection standards. The Global Resource Center is located in Manila, The Philippines, and will be used to analyze such data in connection with the surveys. The Manila corporate entity is a wholly owned subsidiary in the Willis Towers Watson group, and Willis Towers Watson's operations in Manila are certified to the ISO27001 standard covering information security, including data confidentiality, integrity and availability; and are also certified to the ISO9001 standard covering quality management practices. Irrespective of where Willis Towers Watson receives or stores such data, Willis Towers Watson confirms that, acting as data processor, Willis Towers Watson will take appropriate technical, physical and organizational/administrative measures to protect such data against accidental or unlawful destruction or accidental loss or unauthorized alteration, disclosure or access and will process personal data in accordance with our Data Processing Protocol, where applicable, as it may be updated from time to time. Willis Towers Watson will use such data only for the purposes described above unless a participant instructs Willis Towers Watson son otherwise. Participant and Willis Towers Watson shall each comply with applicable data privacy legislation and regulations.

### Willis Towers Watson Data Services

Willis Towers Watson Data Services is a leading provider of compensation, benefit and employment practice information to the global employer community. Our databases are recognized worldwide as a premier source of current data for compensation planning.

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### **About Willis Towers Watson**

Willis Towers Watson (NASDAQ: WLTW) is a leading global advisory, broking and solutions company that helps clients around the world turn risk into a path for growth. With roots dating to 1828, Willis Towers Watson has 40,000 employees serving more than 140 countries. We design and deliver solutions that manage risk, optimize benefits, cultivate talent, and expand the power of capital to protect and strengthen institutions and individuals. Our unique perspective allows us to see the critical intersections between talent, assets and ideas – the dynamic formula that drives business performance. Together, we unlock potential. Learn more at willistowerswatson.com.

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