



## Reserved Meeting Tables

Meeting tables are available during the event for Sponsors to reserve for exclusive use. Tables can be used as needed. These tables are intended for meetings and are **not** tradeshow display tables. Sponsors are responsible for reserving their table based on eligibility and reserving/booking their own meetings with registered attendees. Tables are included in the open-space ballroom. Non-private.

### Eligibility

Table reservations are available for confirmed NMHC sponsors only, by request.

- **Chair's Circle or Platinum Sponsors:** May reserve up to two (2) tables total
- **Friends of the Council or Gold & Silver Sponsors:** May reserve one (1) table total

Review the guidelines below and share them with your on-site team who are using your table.

### Location

Reserved Meeting Tables are all located in Bristlecone Ballroom 5 & 6, Level 1, ARIA West Convention Center. NMHC will assign each sponsor a table number. That table(s) will be reserved exclusively for that sponsor during the conference.

In your meeting invitations, **please be sure to specify the ballroom location and table number.** Many registrants confuse meeting locations.

### General Table Information

- Each table is a 72-inch round with a linen tablecloth and seats 10 people.
- Power and electricity are not available at the tables.
- Catering service for tables is not available.
- Free Wi-Fi access is provided. Network login details will be provided on site.

## Signage, Branding & Sponsor Provided Materials

- NMHC will provide a “Reserved” table tent that displays the table number and company name.
- Sponsors may provide branded tablecloths and promotional items and brochures for use during their meetings at their own expense.
- **Additional signage (including pull up banners), screens/monitors, and displays are not permitted.**
- **Do not leave or store any items on/under your assigned table overnight.** Materials left on or under tables may be discarded.
- **Do not leave valuables unattended or unsecured at any time.** NMHC is not liable for theft or loss of any property.
- Sponsor is responsible for collecting and shipping all materials and tablecloths at their own expense once the event space closes for event. Materials left in the room after the event will be discarded.

## Badges and Access

- **Badges are required** for entry and access to event space and meeting rooms. **No exceptions.**
- Each attendee (including company planners/support staff) must be registered and display their own official badge.
- Company-issued or corporate badges are not accepted.
- **Badge sharing is prohibited.** Violators will be removed from the event.

Plan meetings accordingly to avoid delays due to registration lines. Registration and badging will be strictly enforced. Please see the [Meeting Agenda](#) for registration hours (NMHC website login required).

## Hours

Reserved Sponsor Meeting Tables are open during the following dates/times only:

**Monday, January 26<sup>th</sup>:** Noon-5:00pm

**Tuesday, January 27<sup>th</sup>:** 8:00am-5:00pm

**Wednesday, January 28<sup>th</sup>:** 8:00am-5:00pm

## Request a Table

Please email table requests to [sponsorships@nmhc.org](mailto:sponsorships@nmhc.org). Tables assignments will be released on Friday, December 12, 2025. After this date, table assignments are subject to availability.

**Additional Table Questions?** Please email [sponsorships@nmhc.org](mailto:sponsorships@nmhc.org).